



UMHLABUYALINGANA MUNICIPALITY

Postal: Private Bag X901, Kwa-Ngwanase, 3973
Tel: +27 35 592 0665 • +27 35 592 0680
Fax: + 27 35 592 0672

uMhlabuyalingana Local Municipality situated in R22 Manguzi Main Road, Kwangwanase 3973 is an equal opportunity employer subscription to Employment Equity Act hereby solicits suitably qualified individual to occupy for the following positions.

TOURISM/ LED MANAGER

(PERMANENT)

TASK GRADE 15 OF CATEGORY 1 MUNICIPALITY

REQUIREMENTS:

*ND in Tourism /Degree in Tourism *3 Years Management experience and must be in the area of Tourism environment
*Computer Literacy *Driving Licence Code 8 or above

KEY PERFORMANCE AREAS:

*Manage LED section including projects *Assist in the preparation of SDBIP *Assist in Planning, Controlling and organising all activities in LED Section *Ensure that reports to Portfolio, Exco and Council are submitted on time.

MANAGER: INFORMATION TECHNOLOGY

(PERMANENT)

TASK GRADE 15 OF CATEGORY 1 MUNICIPALITY

MINIMUM REQUIREMENTS

ND in Information Technology/ Bachelor's Degree in a computer field; three or more years IT work experience at Managerial Level *Optional product or system certification.

KEY PERFORMANCE AREAS:

*Manage networking infrastructure planning and implementation and implements network security oversees the administration and maintenance of the municipality's ICT infrastructure, *Manages and develops upgrades to the municipality's telephone system and advice on all telephone changes, *Conduct regular systems audit *Manage the administration and maintenance of ICT equipment *Manage implementation of all ICT policies and ICT Governance Framework, *Manage implementation of Disaster Recovery and Business Continuity contingency plans *Manage the relationships between ICT service providers and the municipality through periodic engagements and meetings *Manage the specifications with regards to procurement of hardware and software and ICT related assets * Advise Senior Management on strategic ICT matters.

PLANNING AND DEVELOPMENT INTERN

R100 000. 00 p.a

Applicants should be in possession of a recently obtained Degree / Diploma in Planning and Development.

A training programme is currently being developed which will be expose the successful applicant to all facets of Planning & Development.

In addition the training programme will provide assistance in various functional areas within the Planning and Development department of the Municipality.

Workplace Experience is not required as full training and support will be provided. Applicants are required to submit their secondary and academic result. Successful candidates will report directly to the Planning and Development Manager.

Application letter accompanied by a comprehensive CV and certified copies of all qualifications should be addressed to the Acting Municipal Manager, UMhlabuyalingana Local Municipality, Private Bag x 901, Kwa-Ngwanase, 3973. (No faxes will be accepted). Applicants not contacted by the Municipality within one month after the closing of the advertisement must consider their applications as unsuccessful. Late applications will not be considered. **Closing: Date: 19 April 2018.** Enquiries: Miss. L. Sithole or Miss. N.R. Mathe at (035) 592 0680 during office hours between 08h00-16h00.

The Umhlabuyalingana Local Municipality's recruitment and selection process is in terms of the Municipality's Employment Equity Plan. Canvassing of any form for the position within the municipality will result immediate disqualification if validated.

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Mrs.N.P.Gamede
Acting Municipal Manager

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- MISSION : "Creating an enabling environment and sustainable development which promotes quality of life."
 - VISION : To be a people centered premier socio-economic development and Environmentally Friendly Service Delivery Municipality
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