



THE UMHLABUYALINGANA LOCAL MUNICIPALITY

SCM REPORT 2017/2018 FINANCIAL YEAR

DECEMBER 2017

QUARTER 2

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1. INTRODUCTION

The municipality must, in terms of section 111 of the MFMA must implement a supply chain management policy that;

- (a) Gives effect to;
 - (i) Section 217 of the Constitution and
 - (ii) Part 1 of Chapter 11 and other applicable provisions of the act
- (b) Is fair, equitable, transparent, competitive and cost effective.

The accounting officer must in terms of section 62(f) (iv) of the MFMA take all reasonable steps to ensure that the municipality implements a supply chain management policy as set out in regulation 2. The accounting officer must further report any deviation from the guideline standard of the SCM to the National Treasury and Provincial Treasury.

The accounting officer in terms of SCM policy must, within 10 working days after the end of each quarter, submit a report on the implementation of the supply chain management policy to the Council to exercise oversight role in the implementation of the Supply Chain management Policy.

The SCM report is brought to council for consideration and condones any deviation to the Supply Chain Management policy, for the accounting officer to report those deviations to National and Provincial Treasury as stated in Paragraph 2.

2. MEMBERS OF BID COMMITTEES

The members of the bid committees as appointed by the accounting officer for 2017/2018 financial year are as follows:

2.1. Members of the Bid Specification Committee

- | | | |
|-------------------------|------------------------------|---------------|
| (a) Mrs N.P. Mkhabela | - Financial Manager | [Chairperson] |
| (b) Mrs N.F. Mngomezulu | - Community Liaison Officer | [Member] |
| (c) Mr TS Mkhabela | - Deputy Director Corporate | [Member] |
| (d) Mr S. Shange | - Manager Community Services | [Member] |
| (e) Mr Sduduzo Gina | - Budget Manager | [Member] |

2.2. Members of the Bid Evaluation Committee

- | | | |
|---------------------|---------------------|---------------|
| (a) Mr N.M. Mthembu | - SCM Manager | [Chairperson] |
| (b) Mr T.P. Masinga | - SCM Officer | [Member] |
| (c) Mr S Mazibuko | - Waste Officer | [Member] |
| (d) Mr NM Mthembu | - IDP Manager | [Member] |
| (e) Ms F.S. Qwabe | - Technical Manager | [Member] |

2.3. Members of the Bid Adjudication Committee

- | | | |
|---------------------|-----------------|---------------|
| (a) Mr N.P.E. Myeni | - CFO | [Chairperson] |
| (b) Ms N.V.F. Msane | - HOD Corporate | [Member] |
| (c) Mr M.S. Qwabe | - HOD Technical | [Member] |
| (d) Mr M.S. Mnguni | - HOD Community | [Member] |

3. RANGE OF PROCUREMENT PROCESSES

In terms of the Supply Chain Management Policy Adopted by Council, the following Procurement Process must be followed:

Range of Procurement Process	Type of Transaction	Requirement for Transaction	Official Authorising
R1 up to R2 000.00	Petty Cash	Till Slip and request	Departmental HOD/MM
R2 000 up to R10 000	Quotations	Written or Verbal quotations	Departmental HOD/MM
All transaction exceeding R30 000 below R200 000	Quotations	Minimum of 3 formal written Quotations, Valid Tax clearance and they must all be advertised at least 7 days on notice boards and website.	Departmental HOD/MM
R200 000 above	Tender	Competitive Bidding Process to be followed.	MM

OCTOBER 2017 - DECEMBER 2017 (SECOND QUARTER)

ORDERS AWARDED ABOVE PRESCRIBED AMOUNT (100 000.00)

ORDER NO	DESCRIPTION	SUPPLIER NAME	ORDER DATE	AMOUNT
PO00273	Computers	SKL Computers	11 October 2017	R119 623,67
PO00298	Fumigation of Dumpsites	Gilbert and Projects	13 October 2017	R180 000,00
PO00326	Catering	Mzanisi Project	05 October 2017	R108 000,00
PO00363	Poverty Alleviation	Amahhahla Trading (Pty) Ltd	25 October 2017	R100 000,00
PO00411	Uniform Community Services	Thembalensika	12 October 2017	R144 000,00
PO00412	Uniform Community Services	Umdumezweni Trading (Pty) Ltd	06 October 2017	R104 900,00
PO00447	Maintenance of Mbazwana Access Road	Magija Group	03 November 2017	R113 815,00
PO00453	Cleaning Material	Sthembokuhle Trading Enterprise	06 October 2017	R137 915,52
PO00463	Strategic Planning	Travel With Flair	21 November 2017	R367 343,86
PO00482	Poverty Alleviation	Phasula Trading (Pty) Ltd	11 October 2017	R115 000,00
PO00486	Softwares	Philadelphia Trading (Pty) Ltd	10 November 2017	R145 730,00
PO00494	IDP	Hlalendlini (Pty) Ltd	20 November 2017	R160 210,00
PO00506	IDP	Mangebhane Trading	14 November 2017	R103 000,00
PO00569	Uniform Community Services	Kwandiswa Trading (Pty) Ltd	30 November 2017	R166 040,00
PO00572	Car Rental	Travel With Flair	14 December 2017	R223 777,19
PO00573	Catridges	Intambo Network Solutions	09 October 2017	R199 100,00
PO00575	Printing	Nomagugu Projects (Pty) Ltd	05 December 2017	R117 185,00
PO00578	Strategic Planning	Black Cubans Consulting	22 November 2017	R168 000,00
PO00617	Car Rental	Travel With Flair	20 December 2017	R104 135,65
PO00623	LED	Mdamba Trading Institution cc	30 November 2017	R121 838,60
PO00627	LED	Sthembokuhle Trading Enterprise	30 November 2017	R104 753,00
				R3 104 367,49

UMHLABUYALINGANA MUNICIPALITY
Deviation Register 2017/2018

Dec-17

DATE	DEV NO	ORDER NO	SERVICE PROVIDER	REASON FOR DEVIATION	STATUS	AMOUNT
13-Dec	0298	PO00574	Barloworld equipment	owners of CAT TLB	Approved	26 453,27
13-Dec	0300	PO00580	Living with nuts pty ltd	Preferred Supplier	Approved	8 814,00
19-Dec		PO00609	Zululand observer	Preferred supplier	Approved	9 500,00
13-Dec	0299	PO00515	HAIG'S Mower & Chain saw	Preferred supplier	Approved	619,30
						45 386,57

TENDERS REPORT

1. Tenders submitted to Bid Specification Committee for developing TORs

There was no specification submitted to the committee for development of TORs for SCM Quarter 1 2017/2018 financial year as a result all tenders advertised were result of non-responsiveness of tenders from evaluation and adjudication committee. Some tenders evaluated were advertised towards the end of 2016/2017 financial year.

2. Tenders Evaluated

None

3. Tenders Adjudicated

None

4. Awarded Tenders

None

5. Objections On Awarded Tenders

There were no objections received since no tender was awarded.