



UMHLABUYALINGANA MUNICIPALITY

Postal: Private Bag X901, Kwa-Ngwanase, 3973
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Audit Committee

Umhlabuyalingana Municipality invites suitably experienced and qualified persons to serve on its performance Audit Committee

In terms of Section 45 of the Local Government Municipal Systems Act, 32 of 2000, performance must be audited and, in terms of Section 166 of the Municipal Finance Management Act, 56 of 2003, the municipality is required to establish an independent Audit Committee acting as the advisory body to the Municipal Council in the management of its financial affairs.

In order to comply, Umhlabuyalingana Municipality hereby invites qualified persons to serve in this committee and be responsible for the following:

- **PMS Audit function:** Assess the functionality of the municipal Performance Management System
- Assess whether the Municipality's Performance System complies with legislative requirements
- Assess the extent to which the Municipality's performance is reliable by making use of the indicators set in the municipal framework
- Perform such other PMS related functions as may be prescribed

Requirements: Applicants with a combination of the following skills and experience are targeted

- An appropriate bachelor's degree or equivalent qualification in any of the following fields : Accounting; Auditing; Financial Management; Law; General Management Administration; Human Resource Management; Business Administration; and other related expertise
- Appropriate knowledge and understanding of Performance Management System and Performance Evaluations
- Extensive experience in Local government

Audit functions: As an advisory committee to Council and Senior Management officials in terms of the Municipal Finance Management Act, the Audit Committee will advise on internal financial control and internal audits. The Audit Committee will also advise on the following:

- Risk Management
- Accounting Policies
- Effective governance

- The adequacy, reliability and accuracy of financial control and internal audits
- Overview performance management
- Compliance with the Municipal Finance Management Act, the division of Revenue Act (DORA) and other applicable legislation
- Review Annual Financial Statements
- Respond to Council on any issues raised by the Auditor General in the audit report
- Carry any investigations into the Municipality's financial affairs
- Perform such other functions as may be prescribed and as assigned by Council

Frequency meetings

The joint PMS and Audit Committee is required to meet on a quarterly basis (four times per annum) for a maximum duration of 5 hours. Special meetings may be arranged should the need arise.

Remuneration

In terms of the Municipal Finance Management Act circular No. 65, successful members shall be remunerated for the time spent in the attendance of Audit committee meetings.

Contract Terms

Appointment will be made on a three year written contract basis

Enquiries in respect of the above should be directed to the Chief Financial Officer, Mr NPE Myeni at 035-592 0680 during office hours.

Interested persons are invited to submit a comprehensive Curriculum Vitae together with an application letter, certified copies of qualifications and certified copy of Identity Document to the Municipal Manager, Umhlabuyalingana Municipality, Private Bag x 901, Kwa-Ngwanase 3973

Closing date: 19 November 2013

Please note that this is not an advertisement for full or part – time employment with the Municipality but to serve in the legislative committees. Correspondence will be limited to short-listed candidates only. No late or faxed applications will be accepted.

Mr SE Bukhosini

Municipal Manager

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- MISSION : "Creating an enabling environment and sustainable development which promotes quality of life."
 - VISION : To be a people centered premier socio-economic development and Environmentally Friendly Service Delivery Municipality
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