



THE UMHLABUYALINGANA LOCAL MUNICIPALITY

SCM REPORT 2017/2018 FINANCIAL YEAR

MARCH 2018

QUARTER 3

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1. INTRODUCTION

The municipality must, in terms of section 111 of the MFMA must implement a supply chain management policy that;

- (a) Gives effect to;
 - (i) Section 217 of the Constitution and
 - (ii) Part 1 of Chapter 11 and other applicable provisions of the act
- (b) Is fair, equitable, transparent, competitive and cost effective.

The accounting officer must in terms of section 62(f) (iv) of the MFMA take all reasonable steps to ensure that the municipality implements a supply chain management policy as set out in regulation 2. The accounting officer must further report any deviation from the guideline standard of the SCM to the National Treasury and Provincial Treasury.

The accounting officer in terms of SCM policy must, within 10 working days after the end of each quarter, submit a report on the implementation of the supply chain management policy to the Council to exercise oversight role in the implementation of the Supply Chain management Policy.

The SCM report is brought to council for consideration and condones any deviation to the Supply Chain Management policy, for the accounting officer to report those deviations to National and Provincial Treasury as stated in Paragraph 2.

2. MEMBERS OF BID COMMITTEES

The members of the bid committees as appointed by the accounting officer for 2017/2018 financial year are as follows:

2.1. Members of the Bid Specification Committee

- | | | |
|-------------------------|------------------------------|---------------|
| (a) Mrs N.P. Mkhabela | - Financial Manager | [Chairperson] |
| (b) Mrs N.F. Mngomezulu | - Community Liaison Officer | [Member] |
| (c) Mr TS Mkhabela | - Deputy Director Corporate | [Member] |
| (d) Mr S. Shange | - Manager Community Services | [Member] |
| (e) Mr Sduduzo Gina | - Budget Manager | [Member] |

2.2. Members of the Bid Evaluation Committee

- | | | |
|---------------------|---------------------|---------------|
| (a) Mr N.M. Mthembu | - SCM Manager | [Chairperson] |
| (b) Mr T.P. Masinga | - SCM Officer | [Member] |
| (c) Mr S Mazibuko | - Waste Officer | [Member] |
| (d) Mr NM Mthembu | - IDP Manager | [Member] |
| (e) Ms F.S. Qwabe | - Technical Manager | [Member] |

2.3. Members of the Bid Adjudication Committee

- | | | |
|---------------------|-----------------|---------------|
| (a) Mr N.P.E. Myeni | - CFO | [Chairperson] |
| (b) Ms N.V.F. Msane | - HOD Corporate | [Member] |
| (c) Mr M.S. Qwabe | - HOD Technical | [Member] |
| (d) Mr M.S. Mnguni | - HOD Community | [Member] |

3. RANGE OF PROCUREMENT PROCESSES

In terms of the Supply Chain Management Policy Adopted by Council, the following Procurement Process must be followed:

Range of Procurement Process	Type of Transaction	Requirement for Transaction	Official Authorising
R1 up to R2 000.00	Petty Cash	Till Slip and request	Departmental HOD/MM
R2 000 up to R10 000	Quotations	Written or Verbal quotations	Departmental HOD/MM
All transaction exceeding R30 000 below R200 000	Quotations	Minimum of 3 formal written Quotations, Valid Tax clearance and they must all be advertised at least 7 days on notice boards and website.	Departmental HOD/MM
R200 000 above	Tender	Competitive Bidding Process to be followed.	MM

JNAUARY 2018 – MARCH 2018 (THIRD QUARTER)

ORDERS AWARDED ABOVE PRESCRIBED AMOUNT (R100, 000.00)

ORDER NO	DESCRIPTION	SUPPLIER NAME	ORDER DATE	AMOUNT
PO00628	Promotional Items to SMMEs	Cozmo Kitchen and BIC Intallation	10 January 2018	R123 200.00
PO00786	Hiring of mayoral Vehicle	Travel with Flair	09 February 2018	R119 309.00
PO00825	Catering Services	Ezonsundu Trading 4 cc	13 February 2018	R149 600.00
PO00885	Grader	BELL EQUIPMENT SALES SA LIMITED	13/03/2018	R3 135 462.28
				R3 527 571.28

DEVIATION REGISTER FOR THIRD QUARTER (2017/2018)

DATE	DEV NO	ORDER NO	SERVICE PROVIDER	REASON FOR DEVIATION	STATUS	AMOUNT
23-Jan	0305	PO00708	Ilanga News Paper	Preferred Supplier	Approved	6 128.64
23-Jan	0306	PO00718	Zululand observer	Preferred Supplier	Approved	4 803.30
10-Jan	0301	PO00609	Ilanga News Paper	Preferred supplier	Approved	10 214.40
23-Feb	0313	PO00793	Ayanda Mbanga Communications	Preferred Supplier	Approved	28 032.03
21-Feb	0311	PO00791	Ilanga News Paper	Preferred Supplier	Approved	6 639.36
16-Feb	0302	PO00790	Zululand Obsever	Preferred supplier	Approved	4 374.50
23-Feb	0332	PO00917	Zululand Obsever	Preferred Supplier	Approved	6 114.80
21-Feb	0331	PO00918	Ilanga News Paper	Preferred Supplier	Approved	7 660.80
16-Feb	0327	PO00895	Zafro Project & Services	Artist	Approved	5 000.00
	0329	PO00892	Ilanga News Paper	Preferred Supplier	Approved	6 128.64
						85 096.47

TENDERS REPORT

1. Tenders submitted to Bid Specification Committee for developing TORs

None

2. Tenders Evaluated

None

3. Tenders Adjudicated

None

4. Awarded Tenders

None

5. Objections On Awarded Tenders

There were no objections received as no tender was awarded.