



**THE UMHLABUYALINGANA LOCAL MUNICIPALITY**

**SCM REPORT 2017/2018 FINANCIAL YEAR**

**SEPTEMBER 2017**

**QUARTER 1**

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## 1. INTRODUCTION

The municipality must, in terms of section 111 of the MFMA must implement a supply chain management policy that;

- (a) Gives effect to;
  - (i) Section 217 of the Constitution and
  - (ii) Part 1 of Chapter 11 and other applicable provisions of the act
- (b) Is fair, equitable, transparent, competitive and cost effective.

The accounting officer must in terms of section 62(f) (iv) of the MFMA take all reasonable steps to ensure that the municipality implements a supply chain management policy as set out in regulation 2. The accounting officer must further report any deviation from the guideline standard of the SCM to the National Treasury and Provincial Treasury.

The accounting officer in terms of SCM policy must, within 10 working days after the end of each quarter, submit a report on the implementation of the supply chain management policy to the Council to exercise oversight role in the implementation of the Supply Chain management Policy.

The SCM report is brought to council for consideration and condones any deviation to the Supply Chain Management policy, for the accounting officer to report those deviations to National and Provincial Treasury as stated in Paragraph 2.

## 2. MEMBERS OF BID COMMITTEES

The members of the bid committees as appointed by the accounting officer for 2016/2017 financial year are as follows:

### 2.1. Members of the Bid Specification Committee

- |                         |                              |               |
|-------------------------|------------------------------|---------------|
| (a) Mrs N.P. Mkhabela   | - Financial Manager          | [Chairperson] |
| (b) Mrs N.F. Mngomezulu | - Community Liaison Officer  | [Member]      |
| (c) Mr TS Mkhabela      | - Deputy Director Corporate  | [Member]      |
| (d) Mr S. Shange        | - Manager Community Services | [Member]      |
| (e) Mr Sduduzo Gina     | - Budget Manager             | [Member]      |

### 2.2. Members of the Bid Evaluation Committee

- |                     |                     |               |
|---------------------|---------------------|---------------|
| (a) Mr N.M. Mthembu | - SCM Manager       | [Chairperson] |
| (b) Mr T.P. Masinga | - SCM Officer       | [Member]      |
| (c) Mr S Mazibuko   | - Waste Officer     | [Member]      |
| (d) Mr NM Mthembu   | - IDP Manager       | [Member]      |
| (e) Ms F.S. Qwabe   | - Technical Manager | [Member]      |

### 2.3. Members of the Bid Adjudication Committee

- |                     |                 |               |
|---------------------|-----------------|---------------|
| (a) Mr N.P.E. Myeni | - CFO           | [Chairperson] |
| (b) Ms N.V.F. Msane | - HOD Corporate | [Member]      |
| (c) Mr M.S. Qwabe   | - HOD Technical | [Member]      |
| (d) Mr M.S. Mnguni  | - HOD Community | [Member]      |

### 3. RANGE OF PROCUREMENT PROCESSES

In terms of the Supply Chain Management Policy Adopted by Council, the following Procurement Process must be followed:

<b>Range of Procurement Process</b>	<b>Type of Transaction</b>	<b>Requirement for Transaction</b>	<b>Official Authorising</b>
R1 up to R2 000.00	Petty Cash	Till Slip and request	Departmental HOD/MM
R2 000 up to R10 000	Quotations	Written or Verbal quotations	Departmental HOD/MM
All transaction exceeding R30 000 below R200 000	Quotations	Minimum of 3 formal written Quotations, Valid Tax clearance and they must all be advertised at least 7 days on notice boards and website.	Departmental HOD/MM
R200 000 above	Tender	Competitive Bidding Process to be followed.	MM

**UMHLABUYALINGANA MUNICIPALITY**  
**SCM REPORT - SCM FIRST QUARTER 2017**

<b>ORDER NO</b>	<b>DESCRIPTION</b>	<b>SUPPLIER NAME</b>	<b>ORDER DATE</b>	<b>AMOUNT</b>
PO00063	Accomodation	Travel With Flair	25 August 2017	R194 429,82
PO00116	Cleaning Material	Mdamba Training Institution CC	31 August 2017	R196 063,00
PO00132	Poverty Alliviation	MANGEMBHANE TRADING	11 September 2017	R105 500,00
PO00232	Hiring of Grader	Mapuland Housing Co-operation cc	02 September 2017	R173 000,00
PO00233	Hiring of excavator	Mcebos Trading	28 September 2017	R120 000,00
				<b>R788 992,82</b>

### Deviation Register 2017/2018 - FIRST QUARTER REPORT

DATE	DEV NO	ORDER NO	SERVICE PROVIDER	REASON FOR DEVIATION	STATUS	AMOUNT
29-Aug	0356	PO00070	Ilanga Newspaper	Preferred supplier	Approved	R9 758,40
14-Aug	0351	PO00045	Ilanga Newspaper	Preferred Supplier	Approved	R2 561,58
18-Sep	0363	PO00174	Maputaland community radio	Preferred supplier	Approved	R6 017,88
29-Sep	0369	PO00212	Living withnuts pty ltd	Preferred Supplier	Approved	R2 047,50
8-Sep	0367	PO00125	Ilanga newspaper	Preferred supplier	Approved	R3 903,36
13-Sep	0361	PO00127	Ilanga newspaper	Preferred supplier	Approved	R7 318,80
13-Sep	0359	PO00128	Zululand observer	Preferred supplier	Approved	R4 335,70
14-Sep	0360	PO00131	Manguzi Hospital	Preferred supplier	Approved	R6 680,00
8-Sep	0352	PO00159	Living withnuts pty ltd	Preferred supplier	Approved	R25 680,00
21-Sep	0362	PO00177	Global Prospectus	Preferred supplier	Approved	R12 528,60
						<b>R80 831,82</b>

**NOTICE BOARD ADVERTS REPORT - FIRST QUARTER 2017/2018**

<b>ADVERT NO</b>	<b>SPECIFICATION</b>	<b>CLOSING DATE</b>	<b>STATUS</b>
4	T/Shirts for umhlanga, Catering, Taxes, Tent, Bus	30-Aug-17	Orders was issued
5	Cleaning Material, Excavator, Grader, Trucks, Road Marking	31-Aug-17	Orders was issued
6	T/Shirts for SALGA, Jersey SALGA, Papers	04-Sep-17	orders was issued
7	Banners,Antivirus,Catridges,Air conditioner and boxes	28-Sep-17	Orders was issued
5	Electrical Applainces,Library promotion,Computers,Catering for tourism campaign,pamphlets and juice bottles,game ranging cars with guide,T/Shirts & caps and Fumigation of dumping site.	14-Sep-17	Orders was issued

## **TENDERS REPORT**

### **1. Tenders submitted to Bid Specification Committee for developing TORs**

There was no specification submitted to the committee for development of TORs for SCM Quarter 1 2017/2018 financial year as a result all tenders advertised were result of non-responsiveness of tenders from evaluation and adjudication committee. Some tenders evaluated were advertised towards the end of 2016/2017 financial year.

### **2. Tenders Evaluated**

UMHL08/2017/2018 – TURNKEY PROJECT FOR MKHINDINI ELECTRIFICATION
UMHL09/2017/2018 – CONSTRUCTION OF MANZIBOMVU COMMUNITY HALL
UMHL10/2017/2018 – CONSTRUCTION OF MASAKENI COMMUNITY HALL
UMHL11/2017/2018 – CONSTRUCTION OF MASAKENI ACCESS ROAD
UMHL12/2017/2018 – CONSTRUCTION OF MAHLUNGULU COMMUNITY HALL
UMHL14/2017/2018 – TURNKEY PROJECT FOR MAHLUNGULU ELECTRIFICATION
UMHL15/2017/2018 – WALL TO WALL SCHEME



### **3. Tenders Adjudicated**

UMHL08/2017/2018 – TURNKEY PROJECT FOR MKHINDINI ELECTRIFICATION
UMHL09/2017/2018 – CONSTRUCTION OF MANZIBOMVU COMMUNITY HALL
UMHL10/2017/2018 – CONSTRUCTION OF MASAKENI COMMUNITY HALL
UMHL11/2017/2018 – CONSTRUCTION OF MASAKENI ACCESS ROAD
UMHL12/2017/2018 – CONSTRUCTION OF MAHLUNGULU COMMUNITY HALL
UMHL14/2017/2018 – TURNKEY PROJECT FOR MAHLUNGULU ELECTRIFICATION
UMHL15/2017/2018 – WALL TO WALL SCHEME

### **4. Awarded Tenders**

UMHL08/2017/2018 – TURNKEY PROJECT FOR MKHINDINI ELECTRIFICATION	HAMSA CONSULTING ENGINEERS	3%
UMHL09/2017/2018 – CONSTRUCTION OF MANZIBOMVU COMMUNITY HALL	FLAGSICK PROJECTS	R3 789 217.65
UMHL10/2017/2018 – CONSTRUCTION OF MASAKENI COMMUNITY HALL	SNX CONTRACTORS	R3 167 717.34
UMHL11/2017/2018 – CONSTRUCTION OF MASAKENI ACCESS ROAD	MELA OKUHLE	R3 862 155.16
UMHL12/2017/2018 – CONSTRUCTION OF MAHLUNGULU COMMUNITY HALL	SIYARORO TRADING	R3 243 415.14
UMHL14/2017/2018 – TURNKEY PROJECT FOR MAHLUNGULU ELECTRIFICATION	ODG TECHNOLOGIES	1.3%
UMHL15/2017/2018 – WALL TO WALL SCHEME	TPS DEVELOPMENT PROJECTS	R 920 000.00

**5. Objections On Awarded Tenders**

There were no objections received on all awarded tenders