



THE UMHLABUYALINGANA LOCAL MUNICIPALITY

SCM REPORT 2016/2017 FINANCIAL YEAR

QUARTER 3 (JANUARY - MARCH 2017)

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1. INTRODUCTION

The municipality must, in terms of section 111 of the MFMA must implement a supply chain management policy that;

- (a) Gives effect to;
 - (i) Section 217 of the Constitution and
 - (ii) Part 1 of Chapter 11 and other applicable provisions of the act
- (b) Is fair, equitable, transparent, competitive and cost effective.

The accounting officer must in terms of section 62(f) (iv) of the MFMA take all reasonable steps to ensure that the municipality implements a supply chain management policy as set out in regulation 2. The accounting officer must further report any deviation from the guideline standard of the SCM to the National Treasury and Provincial Treasury.

The accounting officer in terms of SCM policy must, within 10 working days after the end of each quarter, submit a report on the implementation of the supply chain management policy to the Council to exercise oversight role in the implementation of the Supply Chain management Policy.

The SCM report is brought to council for consideration and condones any deviation to the Supply Chain Management policy, for the accounting officer to report those deviations to National and Provincial Treasury as stated in Paragraph 2.

2. MEMBERS OF BID COMMITTEES

The members of the bid committees as appointed by the accounting officer for 2015/2016 financial year are as follows:

2.1. Members of the Bid Specification Committee

- | | | |
|-------------------------|-------------------------------|---------------|
| (a) Mrs N.P. Mkhabela | - Financial Manager | [Chairperson] |
| (b) Mrs N.F. Mngomezulu | - Community Liaison Officer | [Member] |
| (c) Mr S.S. Thwala | - Disaster Management Officer | [Member] |
| (d) Mr S. Shange | - Manager Community Services | [Member] |

2.2. Members of the Bid Evaluation Committee

- | | | |
|---------------------|---------------------|---------------|
| (a) Mr N.M. Mthembu | - SCM Manager | [Chairperson] |
| (b) Mr T.P. Masinga | - SCM Officer | [Member] |
| (c) Mrs N. Mnqayi | - LED Manager | [Member] |
| (d) Mr S.S. Gina | - Budget Officer | [Member] |
| (e) Ms F.S. Qwabe | - Technical Manager | [Member] |

2.3. Members of the Bid Adjudication Committee

- | | | |
|---------------------|-----------------|---------------|
| (a) Mr N.P.E. Myeni | - CFO | [Chairperson] |
| (b) Ms N.V.F. Msane | - HOD Corporate | [Member] |
| (c) Mr M.S. Qwabe | - HOD Technical | [Member] |
| (d) Mr M.S. Mnguni | - HOD Community | [Member] |

3. RANGE OF PROCUREMENT PROCESSES

In terms of the Supply Chain Management Policy Adopted by Council, the following Procurement Process must be followed:

Range of Procurement Process	Type of Transaction	Requirement for Transaction	Official Authorising
R1 up to R2 000.00	Petty Cash	Till Slip and request	Departmental HOD/MM
R2 000 up to R10 000	Quotations	Written or Verbal quotations	Departmental HOD/MM
All transaction exceeding R30 000 below R200 000	Quotations	Minimum of 3 formal written Quotations, Valid Tax clearance and they must all be advertised at least 7 days on notice boards and website.	Departmental HOD/MM
R200 000 above	Tender	Competitive Bidding Process to be followed.	MM

4. AWARDS ABOVE R100,000.00 BUT LESS THEN R200,000.00

ORDER NUMBER	DESCRIPTION	SUPPLIER NAME	ORDER DATE	AMOUNT
PO04434	Poverty Alleviation	Phosa Lake Trading	12 January 2017	R105 000,00
PO04446	Hiring of Excavator	Nikazi Trading Enterprise PTY LTD	12 January 2017	R173 000,00
PO04447	Technical	Ikhethelo Business	12 January 2017	R180 427,20
PO04453	Traffic Uniforms	Konke Kuzakahle (PTY) LTD	12 January 2017	R200 010,00
PO04506	Technical Services	Manzibomvu Trading Enterprise	17 January 2017	R160 670,00
PO04550	Schools support Programs	Vela Branding	01 February 2017	R162 255,00
PO04552	Schools support Programs	Good Vision Trading	01 February 2017	R174 574,56
PO04551	Vehicles and Plant	Travel With Flair	01 February 2017	R191 529,82
PO04747	Community Uplifment	Mandizayidedele Trading	16 February 2017	R155 464,00
PO04748	Civil & Engineering	Laluhle Development Services	22 February 2017	R143 000,00
PO04771	Vehicles and Plant	Toyota South Africa (PTY) Ltd	02 March 2017	R1 632 489,12
PO04852	Vehicles and Plant	General Motors South Africa	13 March 2017	R433 783,24
PO04551	Capacity and Training/Corp	Travel With Flair	17 March 2017	R299 294,67

5. SCM REGISTER (DEVIATIONS)

DATE	REQ NO	DEV NO	ORDER NO	SERVICE PROVIDER	REASON FOR DEVIATION	STATUS	AMOUNT
1-Jan	REQ06449	0140	PO04516	Maputaland Community Radio	Preferred supplier	Approved	9 192,73
23-Jan	REQ07332	0143	PO04522	Ilanga News Paper	Preferred Supplier	Approved	15 125,52
25-Jan	REQ07334	0142	PO04523	Zululand Observer	Preferred Supplier	Approved	10 033,60
17-Feb	REQ07509	0133	PO04698	Ilanga News Paper	Preferred supplier	Approved	12 198,00
17-Feb	REQ07570	0146	PO04697	Zululand Observer	Preferred Supplier	Approved	12 947,40
1-Feb	REQ06926	0139	PO04553	Ilanga News Paper	Preferred Supplier	Approved	6 830,88
1-Feb	REQ06927	0138	PO04549	Zululand Observer	Preferred supplier	Approved	4 493,30
6-Mar	REQ07749	0256	PO04805	Zululand Obsever	Preferred supplier	Approved	4 855,20
6-Mar	REQ07748	0255	PO04804	Ilanga News Paper	Preferred Supplier	Approved	5 855,04

6. TENDER REPORTS (BSC, BEC & BAC)

6.1. TENDERS ON SPECIFICATION COMMITTEE

- MBAZWANA ELECTRIFICATION
- JIKIJELA TO NDLONDLWENI ELECTRIFICATION
- MKHINDINI ELECTRIFICATION
- CONSTRUCTION OF MANZIBOMVU COMMUNITY HALL

6.2. TENDERS ON EVALUATION COMMITTEE

- CONSULTANT FOR MASAKENI ACCESS ROAD
- CONSULTANT FOR OTHUNGWINI ACCESS ROAD
- CONSULTANT FOR MAHLUNGULU COMMUNITY HALL
- CONSULTANT FOR MVELABUSHA COMMUNITY HALL
- CONSULTANT FOR NGUTSHANI SPORTS FIELD

6.3. TENDERS ON ADJUDICATION COMMITTEE

- NONE

7. REPORT ON IMPLEMENTATION OF PROCUREMENT PLAN

FOR QUARTER 3 OF 2016/2017, PROCUREMENT ACTIVITIES WERE A RESULT OF IMPLEMENTATION OF MUNICIPAL PROCUREMENT PLAN, HOWEVER THERE ARE STILL GAPS TO BE FILLED AS THERE ARE DEPARTMENTS DUE TO SUBMIT THEIR ADJUSTED PROCUREMENT PLANS FOR 2016/2017 AND IT BECOMES DIFFICULT TO PROCURE THEIR GOOD AND/ OR SERVICES. IT MUST BE EMPHASIZED THAT ALL END-USER DEPARTMENTS MUST COMMIT THAT ALL THEIR PROCUREMENT ACTIVITIES WILL BE DONE ACCORDING TO THEIR PROCUREMENT PLANS SUBMITTED TO ENSURE THAT THE MUNICIPALITY COMPLIES WITH ALL SCM COMPLIANCES.