



THE UMHLABUYALINGANA LOCAL MUNICIPALITY

SCM REPORT 2015/2016 FINANCIAL YEAR

QUARTER 2 (Oct – Dec 2016)

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1. INTRODUCTION

The municipality must, in terms of section 111 of the MFMA must implement a supply chain management policy that;

- (a) Gives effect to;
 - (i) Section 217 of the Constitution and
 - (ii) Part 1 of Chapter 11 and other applicable provisions of the act
- (b) Is fair, equitable, transparent, competitive and cost effective.

The accounting officer must in terms of section 62(f) (iv) of the MFMA take all reasonable steps to ensure that the municipality implements a supply chain management policy as set out in regulation 2. The accounting officer must further report any deviation from the guideline standard of the SCM to the National Treasury and Provincial Treasury.

The accounting officer in terms of SCM policy must, within 10 working days after the end of each quarter, submit a report on the implementation of the supply chain management policy to the Council to exercise oversight role in the implementation of the Supply Chain management Policy.

The SCM report is brought to council for consideration and condones any deviation to the Supply Chain Management policy, for the accounting officer to report those deviations to National and Provincial Treasury as stated in Paragraph 2.

2. MEMBERS OF BID COMMITTEES

The members of the bid committees as appointed by the accounting officer for 2016/2017 financial year are as follows:

2.1. Members of the Bid Specification Committee

- | | | |
|-------------------------|-------------------------------|---------------|
| (a) Mrs N.P. Mkhabela | - Financial Manager | [Chairperson] |
| (b) Mrs N.F. Mngomezulu | - Manager Waste Services | [Member] |
| (c) Mr S.S. Thwala | - Disaster Management Officer | [Member] |
| (d) Mr S. Shange | - Manager Community Services | [Member] |

2.2. Members of the Bid Evaluation Committee

- | | | |
|---------------------|---------------------|---------------|
| (a) Mr N.M. Mthembu | - SCM Manager | [Chairperson] |
| (b) Mr T.P. Masinga | - SCM Officer | [Member] |
| (c) Mrs N. Mnqayi | - LED Manager | [Member] |
| (d) Mr S.S. Gina | - Budget Manager | [Member] |
| (e) Ms F.S. Qwabe | - Technical Manager | [Member] |

2.3. Members of the Bid Adjudication Committee

- | | | |
|---------------------|-----------------|---------------|
| (a) Mr N.P.E. Myeni | - CFO | [Chairperson] |
| (b) Ms N.V.F. Msane | - HOD Corporate | [Member] |
| (c) Mr M.S. Qwabe | - HOD Technical | [Member] |
| (d) Mr M.S. Mnguni | - HOD Community | [Member] |

3. RANGE OF PROCUREMENT PROCESSES

In terms of the Supply Chain Management Policy Adopted by Council, the following Procurement Process must be followed:

Range of Procurement Process	Type of Transaction	Requirement for Transaction	Official Authorising
R1 up to R2 000.00	Petty Cash	Till Slip and request	Departmental HOD/MM
R2 000 up to R10 000	Quotations	Written or Verbal quotations	Departmental HOD/MM
All transaction exceeding R30 000 below R200 000	Quotations	Minimum of 3 formal written Quotations, Valid Tax clearance and they must all be advertised at least 7 days on notice boards and website.	Departmental HOD/MM
R200 000 above	Tender	Competitive Bidding Process to be followed.	MM

4. Orders Awarded Above Prescribed Amount (R100 000.00) – October 2016 to December 2016

ORDER NUMBER	DESCRIPTION	SUPPLIERS NAME	ORDER DATE	AMOUNT
PO03841	Vehicle hire (mayor)	Travel With Flair	04 October 2016	R108,647.37
PO04059	HIV/AIDS Programme	Mthungeleni	24 October 2016	R115,500.00
PO04110	Refuse Removal	Snamathuba Amahle	03 November 2016	R197,025.00
PO04217	Community Participation	Sikhawunyana Trading PTY LTD	22 November 2016	R128,300.00
PO04226	Wellness	MIXO'S Kingdom Entertainment & Projects	11 November 2016	R135,950.00
PO04268	SDF & Nodal Plan	Sibanda BA Productions (PTY) LTD	29 November 2016	R197,360.00
PO04275	Strategic Planning Accommodation	Travel With Flair	02 December 2016	R201,240.00
PO04273	Strategic Planning Vehicle Hire (bus) & conference	Travel With Flair	02 December 2016	R196,148.43
PO04276	Vehicle hire (mayor)	Travel With Flair	02 December 2016	R101,951.12
PO04324	Festive Support Programme (6 vehicles hired)	Travel With Flair	08 December 2016	R424,245.58

5. Tenders Awarded for Period (October to December 2015)

NO	PROJECT NAME	TENDER NUMBER	SERVICE PROVIDER	AMOUNT
1	UMHL17/2016/2017	Manguzi Precinct Plan	Inzuzo Yesizwe Development Planners	R 412,238.00
2	UMHL18/2016/2017	Supply & Delivery Of 4x4 SUV Mayoral Vehicle	Imoto Media (Pty) Ltd	R1,075,700.00
3	UMHL19/2016/2017	Maintenance Of Municipal Access Road (North/West Side)	Ntungani Construction (Pty) Ltd	R3,176,915.52
4	UMHL20/2016/2017	Maintenance Of Municipal Access Road (South/East Side)	Ntungani Construction (Pty) Ltd	R3,138,556.80